WSCUC Accreditation Checklist

2023 Handbook of Accreditation | current online text

CFR = Criterion for Review. References use the current online 2023 Handbook.

Review the academic processes and records CourseLeaf can support.

☐ Document faculty-led academic decisions

CFR 2.6; 3.11

CIM retains curriculum proposals, academic rationale, reviewer participation, and approvals through workflows that reflect institutional governance.

Records: Approval routes, faculty reviews, and completed proposals.

CIM

☐ Maintain coherent courses and programs

CFR 2.1-2.2

CIM maintains course and program structures, prerequisites, and academic relationships. CAT carries approved requirements into publication.

Records: Approved program structures, prerequisites, and requirement grids.

CIM / **CAT**

☐ Review credits and credential requirements

CFR 2.1-2.2: approved academic structures

CIM retains credit values, program requirements, rationale, and approvals. CAT publishes credit definitions and applicable institutional-credit policies.

Records: Course credits, program totals, academic policies, and approvals.

CIM / **CAT**

☐ Connect general education requirements

CFR 2.2: breadth and core competencies

CIM maintains approved general education designations and curriculum relationships. CAT publishes the framework and requirements students need to follow.

Records: General education framework, approved courses, and published requirements.

CIM / **CAT**

☐ Maintain approved learning outcomes

CFR 2.3; 2.7

CIM can maintain outcomes and curriculum relationships in the institution’s configured academic model. CAT and SYL help communicate approved expectations.

Records: Approved outcomes, curriculum relationships or maps, and revision history.

CIM / **CAT** / **SYL**

WSCUC / Continued

☐ Keep syllabi aligned with approved information

CFR 2.3; 2.7: communication component

SYL connects approved course information and shared institutional requirements with faculty-managed content, helping departments maintain and retrieve representative syllabi.

Records: Syllabi across sections, locations, and formats; required institutional content.

SYL

☐ Carry review findings into academic changes

CFR 2.4 | CFR 2.9; 4.1; 4.5: curriculum response records

CIM can retain supplied assessment or program-review findings with resulting proposals and approvals. CAT and SYL carry approved revisions into publication. The institution supplies assessment results.

Records: Findings, related proposals, approvals, and revised academic information.

CIM / **CAT** / **SYL**

☐ Publish trusted academic requirements

CFR 1.3

CAT connects approved course and program information with collaborative editing, review, publication, and archived catalog editions.

Records: Catalog URLs, reviewed requirements, and applicable archived editions.

CAT

☐ Publish academic policies and course expectations

CFR 1.4-1.5: published academic policies | CFR 1.6 | CFR 1.4: published procedures only

CAT publishes approved academic policies and procedures. SYL carries required language or links into syllabi, including applicable integrity, academic freedom, complaint, and AI guidance.

Records: Reviewed policy pages, publication dates, and syllabus references.

CAT / **SYL**

☐ Keep student-facing disclosures current

CFR 1.3; 1.7: academic public information

CAT can publish or link to calendars, costs, refund policies, accreditation statements, and applicable program disclosures supplied and verified by institutional content owners.

Records: Reviewed public URLs, current statements, and content-owner approvals.

CAT

WSCUC / Continued

☐ Maintain transfer decisions and credit policies

CFR 2.12: transfer information and guidance | CFR 2.12: communicating applicable credit policies

Commons supports course-equivalency review using current academic information. CAT publishes transfer and prior-learning policies. Other prior-learning evaluations and individual credit awards remain institutional responsibilities.

Records: Reviewed equivalencies, transfer criteria, prior-learning policies, and articulation information.

Commons / **CAT**

☐ Connect advising with planning and registration

CFR 2.12-2.13

PATH connects course discovery, academic planning, schedule building, and registration using curriculum, degree-audit, and student-specific SIS information. CAT provides published requirements.

Records: Planning guidance, registration procedures, and representative student journeys.

PATH / **CAT**

☐ Coordinate offerings for timely progress

CFR 2.10

CLSS helps departments coordinate required offerings and identify scheduling conflicts. CLSS Analytics Explorer adds enrollment and waitlist insight to inform course-capacity decisions.

Records: Required-course schedules, conflict reviews, demand analyses, and capacity changes.

CLSS

☐ Coordinate instructional assignments

CFR 2.5; 3.1-3.2: teaching assignment information

CLSS supports coordinated course offerings and teaching assignments. These records inform instructional-capacity discussions; faculty qualifications and sufficiency judgments remain with the institution.

Records: Section schedules, teaching assignments, and capacity comparisons.

CLSS

☐ Maintain expectations across teaching settings

CFR 2.1-2.3: common academic information | CFR 2.1-2.3; 2.6: academic oversight records

CIM retains approved curriculum and faculty review. SYL supports shared course information across locations, modalities, and partnered offerings. Actual instructional quality and interaction require institutional evidence.

Records: Approved course records, representative syllabi, and academic approval history.

CIM / **SYL**

Official sources: Official standards

Institutions demonstrate compliance. CourseLeaf capabilities vary by module and configuration.